



COMMERCIAL BUILDING PERMIT APPLICATION

Please print clearly all information. Incomplete applications will not be accepted.

FAILURE TO OBTAIN A PERMIT BEFORE CONSTRUCTION BEGINS WILL RESULT IN FEE BEING DOUBLED

JOB SITE ADDRESS: _____

NAME OF BUSINESS: _____

BUILDING OWNER: _____

CONTRACTOR: (ALL CONTRACTORS MUST BE REGISTERED WITH THIS OFFICE BEFORE PERMIT ISSUANCE)

COMPANY NAME: _____

CONTRACTOR NAME: _____

OFFICE PHONE: _____ CELL PHONE: _____

STRUCTURAL ENGINEER: _____

ELECTRICAL ENGINEER: _____

MECH/ PLUMBING ENGINEER: _____

- BUILDING/ WORK TYPE:
- NEW
 - NEW (SHELL ONLY)
 - REMODEL
 - ADDITION
 - DEMOLITION
 - ROOF
 - FENCE
 - OTHER _____

GAS IN BUILDING YES NO FIRE SPRINKLER YES NO

FLOOD PLAIN: YES NO (IF YES, DEVELOPMENT PERMIT IS NEEDED BEFORE PERMIT ISSUANCE)

SQUARE FOOTAGE: MAIN FLOOR: _____ # OF FLOORS _____

VALUATION OF WORK: _____ # OF PARKING SPACES REQUIRED _____

DESCRIPTION OF WORK: _____

- CHECK OFF LIST:
- 2 COMPLETE SETS OF PLANS
 - ADA LETTER (JOBS OVER \$50,000)
 - COM CHECK
 - SITE WATER RUNOFF PLANS
 - ASBESTOS SURVEY (REMODELS ONLY)

Printed name _____ Signature _____

Date _____ Application accepted by: _____